

## LEPC TRAINING RESOURCE GUIDANCE

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The Indiana Emergency Response Commission (IERC) requires through IC 13-25-2-10.6(b) that LEPC funds provided by that statute be used for hazardous materials training only if the LEPC has received approval for the training programs from the Commission.

The training resource opportunities published in the LEPC Planning & Training Resource (LPTR) List are deemed by the IERC to be of sufficiently high quality to make them eligible for payment with IC 13-25-2-10.5 funds. The list of the approved vendors and the training services provided is posted at <http://www.in.gov/dhs/2362.htm> under the heading of Information for LEPCs. The courses, classes and services are preceded by asterisks\*.

This approval of programs does not guarantee the efficacy of particular training resources for particular vendors, and the IERC cannot be held responsible for particular training service outcomes.

In order to be considered for training contracts, vendors must first gain approval from the IERC to be added to the list of LEPC training resource service providers.

If you are currently listed in the ARCADIS portal as a certified hazardous material instructor please provide a formal request with your listed name, PSID number, and training services to be offered.

All *other* vendors (and LEPC members seeking contracts) must submit the following to the **IERC Training Committee** for consideration:

- A formal letter from the vendor with a request for addition to the resource list
- The specific training service(s) offered by the vendor to be added to the list
- The certification(s)/qualification(s) of the trainer(s) for the specific service(s) offered
  - ❖ Instructors must be certified as adult educators or training providers. Examples of certifications include Fire Instructor II/III and Indiana Law Enforcement Academy Instructor. Other certifications will be considered by the Training Committee on a case-by-case basis.
  - ❖ Instructors must be certified at each level for which they propose to offer training services.
- Samples of the training materials used by the vendor

All proposed training services must address hazardous materials awareness and/or response as defined under the Emergency Planning and Community Right-to-Know Act.

The IERC solicits feedback from LEPC members regarding any training taken from the listed providers and will consider adding other training which is brought to the attention of the IERC or delisting providers or programs based on information provided by LEPCs.

Please submit a written request for you, your instructors and/or your training services to be added to or removed from the LPTR list. The IERC will review your request and notify you of their decision. You, your instructors and/or your training services will only be added to the list after the IERC has approved your request and sent you a confirmation.

Submit requests via hardcopy or electronic form to the IERC Training Committee at Indiana Government Center South, 302 West Washington Street, Room E241, Indianapolis, IN 46204-2760 or [SARATR2@dhs.IN.gov](mailto:SARATR2@dhs.IN.gov).

You may also direct your questions or comments to IERC staff at (317) 317-719-5561 or [SARATR2@dhs.IN.gov](mailto:SARATR2@dhs.IN.gov).